



Bid Document for Covering of open court yard and Repair & Renovation Work of Office Complex of Maulana Azad National Academy for Skills (MANAS), Chelmsford Road, New Delhi

Published on 17th March, 2020

Last Date of Submission of Bid 23rd March, 2020 up to 1300 Hrs

Maulana Azad National Academy for Skills (MANAS)
Maulana Azad Campus, Chelmsford Road, Opposite New Delhi Railway Station, New Delhi - 110055, Website - WWW.MANASSD.IND.IN

Bid Summary

Name of Bid Publishing Organization	Maulana Azad National Academy for Skills(MANAS)
Address & Contact Number	Maulana Azad Bhawan Chelmsford road, Opposite New Delhi Railway Station, Paharganj side, New Delhi-110055. Phone:-011-23586447/23586443. Email id – dir-manas@nic.in Website – www.manassd.ind.in
Name of Work	Covering of open court yard and Repair and Renovation Work of Office Complex of Maulana Azad National Academy for Skills (MANAS)
Bid Processing Fee	Nil
Earnest Money Deposit (EMD)	Rs.7,500/- (Rupees Seven Thousand Five Hundred only)
Mode of EMD	By DD or Bank Guarantee in favour of “Maulana Azad National Academy for Skills” from any Nationalized Bank.
Estimated Cost of the Work	Rs.3,52,601/-
Bid Dates	17.03.2020
Bid Document Download Start Date	17.03.2020
Last Date for Submission of Bid.	23.03.2020 at 1300 Hours
Date of Bid opening	23.03.2020 at 1700 Hours
Bid validity period	90 days from opening of Price Bid
Time of Completion	30 days from the 10 th day of issue of Letter of Award of Work.
Defect Liability Period	12 Months from the date of issue of completion Certificate/Commissioning
Bid Addressed to:	Director – MANAS, Maulana Azad Campus, Chelmsford Road, Opposites New Delhi Railway Station Entry Gate, Paharganj Side, New Delhi – 110055. Ph. 011-23586447/23586443. Email id – dir-manas@nic.in
Bid Component	1. Technical Bid 2. Financial Bid 3. Earnest Money Deposit
Remarks	The Bid documents will be submitted properly in sealed envelopes separately.

Maulana Azad National Academy for Skills (MANAS) is a Special Purpose Vehicle, Registered Society under the aegis of Ministry of Minority Affairs. It is dedicated to meet the Skill Development/Up-gradation needs of marginalized sections of Minority communities in the country.

Instructions to Bidders and Terms & Conditions

1. Eligibility Criteria:

- a. Bidder should have completed and delivered the 5 similar kind of work in last 5 years with minimum any of project of Rs.5,00,000/-, copy of work orders should be enclosed.
- b. Bidder should have average turnover of Minimum Rs.15.00 Lakh in last three financial year, copy of audited financial statements should be enclosed with bids documents.
- c. The Bidder should be registered under Goods & Sales Tax, copy of GST registration should be enclosed.

2. Submission of offer:

- a) Agency shall submit his offer in two envelopes marking "Envelop No. 1 (Technical Bid)". Envelope No. 1 shall contain
 - (i) EMD, tender cost and documents in support of Eligibility of the agency as per Para No. 1 above.
 - (ii) Entire tender documents duly signed either purchased from MANAS office or downloaded from website.
 - (iii) The tender documents should be spiral bound loose documents shall not be accepted.
- b) Envelope No. 2 marked "Price Bid" shall contain the Financial Offer. Financial Offers of those agencies shall be opened who meet the eligibility criteria.
- c) Envelops containing "Technical Bid" and "Price Bid" shall be put together in one Envelope marked "Offer for Tender No. MANAS/20-21/CIVIL/01"

3. Items mentioned in the tender shall be as per prescribed terms and conditions and Technical specifications.

4. A person signing the tender form or any other documents forming part of the contract on behalf of the tenderer shall be deemed to warranty that he has authority to bind the tenderer and if it subsequently comes to light that the person so signed had no authority to do so, MANAS may without prejudice to any other civil and criminal remedies cancel the contract or the tender and hold the tenderer liable for all costs, charges and damages.

5. Nothing extra shall be paid on account of any discrepancy in nomenclature of item. The tenderer shall seek clarifications if any before submitting the tender.

6. Any cutting, overwriting etc. in tender must be signed by the tenderer.

7. MANAS reserves the right to split the order to more than one agency and increase or decrease the quantity without assigning any reason.

8. EARNEST MONEY: EMD amounting to Rs.7,500/- (Rupees Seven Thousand Five Hundred Only) shall be submitted in the form of Demand Draft along with the tender in favour of “**Maulana Azad National Academy For Skills**” payable at New Delhi.

9. VALIDITY OF OFFERS: The tenderer agrees that the rates submitted shall remain valid for acceptance for a period of 90 days from the date of opening of the tenders.

10. ACCEPTANCE OF TENDERS: The acceptance of tender will rest with Director, MANAS who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all of the tenders received, without assigning any reason.

Tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected. MANAS does not bind itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted. If any tenderer stipulates any conditions of his own, such conditional tender is liable to be rejected. Upon acceptance of the tender by MANAS, the tenderer shall sign an agreement with MANAS for the works awarded to him under the tender.

11. **TECHNICAL SPECIFICATIONS:** The Work shall conform to the CPWD specifications in force, with upto date correction slips and shall be of the best quality and high standard materials. Bidders may submit their alternative technical specification, if any also of similar nature.

12. **INSPECTION & TESTING:**

12.1 The MANAS or its representatives or ultimate client shall have the right to inspect and test the goods for their conformity to the specifications. The purchaser may also appoint an agency for this purpose. The technical specifications shall specify what inspection and tests the Purchaser requires and where they are to be conducted. Where the Purchaser decides to conduct such tests on the premises of the Supplier, all reasonable facilities and assistance like testing instruments and other test gadgets including access to the drawings and production data shall be furnished to the Inspector free of cost. In case the tested goods fail to conform to the specifications, the Inspector may reject them and the Supplier shall either replace the rejected goods or make alteration necessary to meet the specifications requirements free of cost to the Purchaser.

12.2 Notwithstanding the pre-supply tests and inspections, the products on receipt in the Purchasers premises shall also be tested and if any product or part thereof is found defective, the same shall be replaced free of cost to the Purchaser. If any product before it is taken over is found defective or fails to fulfill the requirements of the contract, the Inspector shall give the Supplier notice setting forth details of such defects or failures and the supplier shall make the material good

or alter the same to make it comply with the requirements of the contract and in any case within a period not exceeding two months of the initial report. These replacements shall be made by the Supplier, free of all charges, at the site(s).

13. PAYING AUTHORITY Director, Maulana Azad National Academy For Skills.

PAYMENT TERMS: The payment if desired shall be made as per monthly progress of work and bill submitted by the agency alongwith the measurement of work done as per clause 11, No payment will be made for items of work rejected on testing. Necessary TDS will be deducted from bills of contractor as applicable. 10% of total bill amount would be retained and released after six months from the date of completion of work.

14. The time allowed as mentioned in the award letter shall be deemed to be the essence of the contract. Any failure on adherence to schedule will invoke the liquidated damages clause.

15. **VARIATION:** The quantities given in the BOQ can be increased/decreased by plus/minus 20% at the quoted/negotiated rates of the bidder.

16. TAXES:

The rates quoted by the tenderer shall be deemed to be inclusive of the GST and other levies, VAT, duties, royalties, cess, labour cess, toll, taxes of Central and State Governments, local bodies and authorities that the tenderer will have to pay for the performance of this Tender Doc.

17. **DISPUTES / ARBITRATION:** In the event of any dispute or difference arising between MANAS and the tenderer in any matter covered by this contract or arising directly or indirectly there from or connected or concerned with the said contract in any manner of implementation of contract, in any manner of the implementation of any terms and conditions of the said contract, the matter shall be referred to the Director, MANAS, within 30 days of occurring of dispute who may himself act as sole arbitrator or may name as sole arbitrator an officer of MANAS notwithstanding the fact that such officer has been directly or indirectly associated with this contract and the provisions of the Indian Arbitration Act shall apply to such arbitration. The tenderer expressly agrees that the arbitration proceedings shall be held at New Delhi. In case the tenderer wants to take the dispute to a court of law after arbitration award as aforesaid, it is clearly understood that only courts in Delhi shall have the jurisdiction.

18. FORCE MAJEURE:

a) Apart from and an addition to what is stipulated in the Civil Court of New Delhi the following occurrence may according to the circumstances constitute case of Force Majeure and absence of Force Majeure. i) The unforeseen act of third party for which the supplier is not responsible, or ii) An official prohibition preventing the performance of the order, or iii) A natural catastrophe such as an earthquake, lightening or civil war.

b) Absence of Force Majeure; i) A strike or lockout taking place in the undertaking of the supplier or affecting the branch of business in which he carries out its activities, or ii) An increase or reduction

in the price of raw material necessary for the performance of the order, or the enactment or new legislation whereby the obligations of the supplier become more onerous.

19. CONTRACTOR'S RISK:

All risks of loss of or damage to physical property and of personal injury and death, which arise during and in consequence of the performance of the Contract other than the excepted risks which are: (a) In so far as they directly affect the execution of the Works in the Employer's country, the risks of war, invasion, act of foreign enemies, rebellion, revolution, insurrection or military or usurped power, civil war, riot commotion or disorder (unless restricted to the Contractor's employees), natural calamities and contamination from any nuclear fuel or nuclear waste or radioactive toxic explosive,

or (b) A cause due solely to the design of the Works, other than the Contractor's design is the responsibility of the tenderer.

20. TERMINATION OF CONTRACT: In case of failure of the tenderer to perform the contract as per the terms and conditions and to the satisfaction of MANAS, MANAS reserves the right to terminate the contract without assigning any reason. MANAS shall have a right to complete the work through any agency at the risk and cost of the contractor.

Bill of Quantities (BOQ)

Name of work: - Covering of open court yard and repair & maintenance work of MANAS Office premises at Maulana Azad Campus, New Delhi.						
SL No	Description	Qty.	Unit	Rate	Amount	DSR 2018 item ref.
1	Excavating holes more than 0.10 cum & upto 0.5 cum including getting out the excavated soil, then returning the soil as required in layers not exceeding 20cm in depth, including consolidating each deposited layer by ramming, watering etc., disposing of surplus excavated soil, as directed within a lead of 50 m and lift upto 1.5 m.					2.30
	(a) All kinds of soil	10.00	each	79.30	793.00	2.30.1
2	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering - All work up to plinth level :					4.1
	(a) 1:2:4 (1 cement : 2 coarse sand (zone-III) derived from natural sources: 4 graded stone aggregate 20 mm nominal size	0.50	cum	6788.60	3394.00	4.1.3

	derived from natural sources).					
3	Providing and fixing 1st quality ceramic glazed wall tiles conforming to IS: 15622 (thickness to be specified by the manufacturer), of approved make, in all colours, shades except burgundy, bottle green, black of any size as approved by Engineer-in-Charge, in skirting, risers of steps and dados, over 12 mm thick bed of cement mortar 1:3 (1 cement : 3 coarse sand) and jointing with grey cement slurry @ 3.3kg per sqm, including pointing in white cement mixed with pigment of matching shade complete.	35.0 0	sqm	1030.3 0	36061.00	8.31
4	Steel work in built up tubular (round, square or rectangular hollow tubes etc.) trusses etc., including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer, including welding and bolted with special shaped washers etc. complete.					10.16
	(a) Hot finished seamless type tubes	120. 00	kg	157.50	18900.00	10.16.2
5	Providing and fixing 1st quality ceramic glazed floor tiles conforming to IS : 15622 (thickness to be specified by the manufacturer) of approved make in all colours, shades except burgundy, bottle green, black of any size as approved by Engineer-in-Charge in skirting, risers of steps and dados over 12 mm thick bed of cement Mortar 1:3 (1 cement: 3 coarse sand) and jointing with grey cement slurry @ 3.3kg per sqm including pointing in white cement mixed with pigment of matching shade complete.	15.0 0	sqm	927.90	13919.00	11.37A
6	Providing & fixing UV stabilised fiberglass reinforced plastic sheet roofing up to any pitch, including fixing with polymer coated 'J' or 'L' hooks, bolts & nuts 8mm dia. G.I plain/bitumen washers complete but excluding the cost of purlins, rafters, trusses etc. The sheets shall be manufactured out of 2400 TEX panel rovigs incorporating minimum 0.3% ultra-violet stabiliser in resin system under approximately 2400 psi and hot cured. They shall be of uniform pigmentation and					12.47

	thickness without air pockets and shall conform to IS 10192 and IS 12866.The sheets shall be opaque or translucent, clear or pigmented, textured or smooth as specified.					
	(a) 2 mm thick corrugated (2.5" or 4.2" or 6") or step-down (2" or 3" or 6") as specified	30.0 0	sqm	1095.2 0	32856.00	12.47.1
	(b) 2 mm thick flat	3.00	sqm	999.35	2998.00	12.47.2
7	Distemping with 1st quality acrylic distemper, having VOC (Volatile Organic Compound) content less than 50 grams/ litre, of approved brand and manufacture, including applying additional coats wherever required, to achieve even shade and colour.					13.81
	(a) Two coats	400. 00	sqm	81.90	32760.00	13.81.1
8	Finishing walls with water proofing cement paint of required shade :					13.44
	(a) New work (Two or more coats applied @ 3.84 kg/10 sqm)	225. 00	sqm	91.25	20531.00	13.44.1
9	Painting with synthetic enamel paint of approved brand and manufacture to give an even shade :					13.61
	(a) Two or more coats on new work	60.0 0	sqm	121.55	7293.00	13.61.1
10	Removing dry or oil bound distemper, water proofing cement paint and the like by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	625. 00	sqm	18.25	11406.00	13.91
11	Repairs to plaster of thickness 12 mm to 20 mm in patches of area 2.5 sq.meters and under, including cutting the patch in proper shape, raking out joints and preparing and plastering the surface of the walls complete, including disposal of rubbish to the dumping ground, all complete as per direction of Engineer-in-Charge.					14.1
	(a) With cement mortar 1:4 (1cement: 4 coarse sand)	100. 00	sqm	429.60	42960.00	14.1.2
12	Demolishing brick tile covering/bitumen felt course on terrace including stacking of serviceable material and disposal of unserviceable material within 50 metres lead.	105. 00	sqm	79.60	8358.00	15.26

13	Dismantling old plaster or skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground within 50 metres lead.	35.0 0	sqm	39.00	1365.00	15.56
14	Providing and fixing white vitreous china pedestal type water closet (European type W.C. pan) with seat and lid, 10 litre low level white P.V.C. flushing cistern, including flush pipe, with manually controlled device (handle lever), conforming to IS : 7231, with all fittings and fixtures complete, including cutting and making good the walls and floors wherever required :					17.2
	(a)W.C. pan with ISI marked white solid plastic seat and lid	1.00	each	5260.9 5	5261.00	17.2.1
15	Providing and fixing Stainless Steel A ISI 304 (18/8) kitchen sink as per IS:13983 with C.I. brackets and stainless steel plug 40 mm, including painting of fittings and brackets, cutting and making good the walls wherever required :					17.10
	(a) Kitchen sink without drain board					17.10.2
	(i) 610x460 mm bowl depth 200 mm	1.00	each	2828.7 5	2829.00	17.10.2.2
16	Providing and fixing 8 mm dia C.P. / S.S. Jet with flexible tube upto 1 metre long with S.S. triangular plate to European type W.C. of quality and make as approved by Engineer - in - charge.	1.00	each	297.55	298.00	17.16A
17	Providing and fixing P.V.C. waste pipe for sink or wash basin including P.V.C. waste fittings complete.					17.28
	(a) Flexible pipe					17.28.2
	(i) 40 mm dia	1.00	each	101.10	101.00	17.28.2.2
18	Providing and fixing 600x450 mm beveled edge mirror of superior glass (of approved quality) complete with 6 mm thick hard board ground fixed to wooden cleats with C.P. brass screws and washers complete.	2.00	each	1283.0 5	2566.00	17.31
19	Providing and fixing G.I. Pipes complete with G.I. fittings and clamps, i/c making good the walls etc. concealed pipe, including painting with anti corrosive bitumastic paint, cutting chases and making good the wall :					18.11
	(a) 15 mm dia nominal bore	10.0 0	metre	447.60	4476.00	18.11.1

20	Providing and fixing brass bib cock of approved quality :					18.15
	(a) 15 mm nominal bore	1.00	each	302.55	303.00	18.15.1
21	Providing and fixing brass stop cock of approved quality :					18.16
	(a) 15 mm nominal bore	1.00	each	302.55	303.00	18.16.1
22	Providing and fixing uplasticised PVC connection pipe with brass unions :					18.21
	(a) 45 cm length					18.21.2
	(i) 15 mm nominal bore	1.00	each	83.00	83.00	18.21.2.1
23	Providing and laying four courses water proofing treatment with bitumen felt over roofs consisting of first and third courses of blown bitumen 85/25 or 90/15 conforming to IS : 702 applied hot @ 1.45 Kg per square metre of area for each course, second course of roofing felt type 3 grade-I (hessian based self-finished bitumen felt) and fourth and final course of stone grit 6 mm and down size or pea sized gravel spread at 6 cubic decimeter per square metre, including preparation of surface but excluding grading complete with :					22.8
	(a) Bitumen felt (hessian base) type 3 grade I conforming to IS : 1322	105.00	sqm	411.00	43155.00	22.8.1
24	Providing and laying Vitrified tiles in floor with different sizes (thickness to be specified by the manufacturer), with water absorption less than 0.08% and conforming to IS:15622, of approved brand & manufacturer, in all colours and shade, laid with cement based high polymer modified quick set tile adhesive (water based) conforming to IS : 15477, in average 6 mm thickness, including grouting of joints (Payment for grouting of joints to be made separately).					11.49
	Size of Tile 600x600 mm	33.40	sqm	1609.95	53772.00	11.49.2
	Total			(A)	346741.00	
	Cost Index @ 1.69% on (A)				5859.92	
	Total				352600.92	
	Say				352601.00	